



# **HAND BOOK OF GUIDELINES FOR THE SESSION 2018-19**

**FOR LA'PETITE  
(TODDLERS, P.G.)**



# G D Goenka La Petite Calendar 2018- 2019



## April 2018

**Intelligence without ambition is a bird without wings.**

| <b>Date</b>   | <b>Activity</b>                |
|---|--------------------------------|
| 2nd April-6 <sup>th</sup> April 2018<br>(Monday-Friday)                   | Welcome Art & Craft Activities |
| 13 <sup>th</sup> April 2018<br>(Friday)                                   | Baisakhi celebration           |
| 16 <sup>th</sup> April – 20 <sup>th</sup> April 2018<br>(Monday – Friday) | Hygiene & cleanliness week     |
| 20th April 2018<br>(Friday)   | Earth Day Celebration          |
| 23rd April 2018<br>(Monday)   | World book day celebration     |
| 26 <sup>th</sup> April 2018<br>(Thursday)                                 | Medical Checkup Day            |
| 27 <sup>th</sup> April 2018<br>(Friday)                                   | Buddha Purnima celebration     |
| 30 <sup>th</sup> April 2018<br>(Monday)                                   | Buddha Purnima holiday         |

**Hard work beats talent when talent does not work hard.**



# G D Goenka La Petite Calendar 2018- 2019



## May 2018

**Spiritual progress is born out of self awareness.**

| <b>Date</b>  | <b>Activity</b>  |
|--|--|
| 1 <sup>st</sup> May 2018<br>(Tuesday)  | Labour Day   |
| 2 <sup>nd</sup> May 2018 (Wednesday)   | Visitor's Day  |
| 7 <sup>th</sup> May – 10 <sup>th</sup> May 2018<br>(Monday – Thursday)                       | Montessori Week  |
| 11 <sup>th</sup> May 2018<br>(Friday)  | Mother's Day Celebrations<br>+<br>International Family Day |
| 18 <sup>th</sup> May 2018<br>(Friday)  | Beach Party in Pool with Rain<br>shower                    |
| 19 <sup>th</sup> May – 4 <sup>th</sup> July 2018<br>(School Reopens on 5 <sup>th</sup> July) | Summer Vacations   |

**Every thought that we think is creating our future.**



# G D Goenka La Petite Calendar 2018- 2019



## July 2018

**There is no such thing as work-life balance- it is all life. The balance has to be within you.**

| <b>Date</b>  | <b>Activity</b>         |
|--|-------------------------|
| 5 <sup>th</sup> July 2018<br>(Monday)  | Reopening Of School     |
| 7 <sup>th</sup> July 2018<br>(Saturday)                                      | Pfm -1                  |
| 9 <sup>th</sup> -13 <sup>th</sup> July , 2018 (Monday- Friday)               | Fruit Week              |
| 12 <sup>th</sup> July, 2018 (Thursday)                                       | Self-Identity Day       |
| 16 <sup>th</sup> July 2018 – 20 <sup>th</sup> July 2018<br>(Monday – Friday) | Human Value Week        |
| 24 <sup>th</sup> July 2018<br>(Tuesday)                                      | Visitor's Day           |
| 27 <sup>th</sup> July 2018<br>(Friday)                                       | International Tiger Day |

**Happiness is the gradual realization of a worthy goal.**

## August 2018

**Difficult paths often lead to beautiful destinations.**

| <b>Date</b>  | <b>Activity</b>   |
|--|---|
| 1 <sup>st</sup> – 2 <sup>nd</sup> August 2018 (Wednesday–Thursday) | Planned Excursion                                       |
| 3 <sup>rd</sup> August,2018 (Friday)                               | Friendship’s Day Celebration                            |
| 14 <sup>th</sup> August 2018 (Tuesday)                             | Independence Day Celebration<br>Fancy Dress Competition |
| * 15 <sup>th</sup> August 2018 (Wed)                               | Independence Day Holiday                                |
| 20 <sup>TH</sup> August 2018                                       | Frog Race   |
| 21 <sup>st</sup> August 2018 (Tuesday)                             | Id-Ul-Zuha Celebration                                  |
| 22 <sup>nd</sup> August 2018(Wed)                                  | Id-Ul-Zuha Holiday                                      |
| 24 <sup>th</sup> August 2018 (Friday)                              | Raksha Bandhan<br>Rakhi Making Competition              |
| 26 <sup>th</sup> August 2018 (Sunday)                              | Raksha Bandhan Holiday                                  |
| 31 <sup>st</sup> August 2018 (Friday)                              | Janamashtami Celebration                                |

**Practice like you have never won, Perform like you've never lost.**



# G D Goenka La Petite Calendar 2018- 2019



## September 2018

**Empathy is about finding echoes of another person in yourself.**

| Date  | Activity                      |
|---|-------------------------------|
| 3 <sup>rd</sup> September 2018<br>(Monday)                          | Janamashtami Holiday          |
| 4 <sup>th</sup> September 2018<br>(Tuesday)                         | Teacher's Day Celebration     |
| *5 <sup>th</sup> September,2018<br>(Wednesday)                      | Teacher's Day Holiday         |
| 8 <sup>th</sup> September 2018<br>(Friday)                          | Grandparent's Day Celebration |
| 11 <sup>th</sup> September 2018<br>(Tuesday)                        | Visitor's Day                 |
| 14 <sup>th</sup> September 2018<br>(Friday)                         | Hindi Diwas                   |
| 17 <sup>th</sup> – 20 <sup>th</sup> September 2018 (Mon – Thursday) | Cooking Week                  |
| 19 <sup>th</sup> September 2018(Wed)                                | Hurdle Race                   |
| *21 <sup>st</sup> September,2018<br>(Friday)                        | Muharram Holiday              |

**Do not let the waves of doubt wash away your authentic self.**

## October 2018

**Happiness is when what you think, what you say and what you do are in harmony.**

| Date  | Activity                     |
|---|------------------------------|
| 1 <sup>st</sup> October 2018<br>(Monday)                            | Gandhi Jayanti Celebration   |
| 2 <sup>nd</sup> October,2018 (Tuesday)                              | Gandhi Jayanti holiday       |
| 4 <sup>th</sup> October 2018 (Thursday)                             | Health checkup               |
| 5 <sup>th</sup> October 2018 (Friday)                               | Visitor's Day                |
| 8 <sup>th</sup> -12 <sup>th</sup> October 2018<br>(Monday-Friday)   | Space week                   |
| 10 <sup>th</sup> October 2018(Wed)                                  | Passing the ball Competition |
| 17 <sup>th</sup> October 2018 (Wednesday)                           | Ram Navami/Dussehra          |
| *18 <sup>th</sup> October,2018 (Thursday)                           | Ram Navami holiday           |
| *19 <sup>th</sup> October,2018 (Friday)                             | Dussehra holiday             |
| 22 <sup>nd</sup> - 26 <sup>th</sup> October 2018<br>(Monday-Friday) | Environmental Week           |
| 24 <sup>th</sup> October 2018<br>(Wednesday)                        | Valmiki Jayanti              |
| 26 <sup>th</sup> October 2018(Friday)                               | Poem Recitation Competition  |

**Don't limit your challenges, Challenge your limits.**



# G D Goenka La Petite Calendar 2018- 2019



## November 2018

**Life isn't about finding yourselves, its about creating yourself.**

| Date   | Activity   |
|--|--|
| 1 <sup>st</sup> – 2 <sup>nd</sup> November 2018<br>(Thursday-Friday)   | Diwali / Vishwakarma/ Bhai Dhuja Celebration       |
| 3 <sup>rd</sup> – 13 <sup>th</sup> October 2018(Sunday-Tuesday)<br>School to reopen on 14 <sup>th</sup> Nov, Wednesday | Diwali Break                                       |
| 14 <sup>th</sup> November 2018<br>(Wednesday) School Reopen  | Celebration of Children's Day                      |
| 15 <sup>th</sup> – 16 <sup>th</sup> November 2018<br>(Thursday-Friday)   | Science Activity Days                              |
| 15 <sup>th</sup> November 2018<br>(Thursday)   | Drawing Competition                                |
| 20 <sup>th</sup> November, 2018<br>(Tuesday)   | Id – e-Milad Celebration                           |
| 21 <sup>st</sup> November 2018 (Wednesday)   | Id – e-Milad Holiday                               |
| 22 <sup>nd</sup> November 2018<br>(Thursday)   | Guru Nanak Birthday Holiday                        |
| 23 <sup>rd</sup> November 2018 (Friday)  | Thanksgiving day / Guru Nanak Birthday celebration |
| 24 <sup>th</sup> November 2018<br>(Saturday)   | PFM-2  |
| 28 <sup>th</sup> November 2018<br>(Wednesday)  | Visitor's Day                                      |

**Today's accomplishments were yesterdays impossibilities.**



## December 2018

**Success is not final, failure is not fatal, it is the courage to continue that counts.**

| <b>Date</b>  | <b>Activity</b>                          |
|--|--|
| 2 <sup>nd</sup> December 2018<br>(Sunday)                            | Founder's Day Programme<br>(Sports Meet) |
| 5 <sup>th</sup> December 2018<br>(Wednesday)                         | World soil day                           |
| 10 <sup>th</sup> -14 <sup>th</sup> December 2018<br>(Monday- Friday) | Winter season                            |
| 14 <sup>th</sup> December 2019(Fri)                                  | Transcription Competition                |
| 17 <sup>th</sup> -21 <sup>st</sup> December 2018<br>(Monday-Friday)  | Xmas week<br>Church Visit                |
| 24 <sup>th</sup> December 2018<br>(Monday)                           | Christmas Celebration                    |
| 25 <sup>th</sup> December 2018<br>(Tuesday)                          | Christmas Holiday                        |
| 29 <sup>th</sup> December – 14 <sup>th</sup> January 2019            | Winter Break                             |

**Every day may not be good, but there is something good in every day.**



# G D Goenka La Petite Calendar 2018- 2019



## January 2019

**There is nothing more nourishing than Happiness.**

| Date                                  | Activity  |
|---------------------------------------|---|
| 15 <sup>th</sup> Jan,2019, (Monday)   | School Reopens                                      |
| 17 <sup>th</sup> Jan 2019(Thursday)   | Visitor's Day                                       |
| 18 <sup>th</sup> Jan 2019 ( Friday)   | Plasticine Modelling Competition                    |
| 19 <sup>th</sup> Jan 2019 ( Saturday) | PFM - 3   |
| 25 <sup>th</sup> Jan, 2019(Friday)    | Republic Day Celebration<br>Flag making competition |
| *26 <sup>th</sup> Jan 2019(Saturday)  | Republic Day Holiday                                |
| 31 <sup>st</sup> Jan 2019 ( Thursday) | Gratitude Day                                       |

**Tomorrow belongs to those who prepare for it today.**



# G D Goenka La Petite Calendar 2018- 2019



## February 2019

**Its not about perfection, its about your effort. Every single day that's where transformation happens, that's how change occurs.**

| Date  | Activity                    |
|---|-----------------------------|
| 4 <sup>th</sup> – 8 <sup>th</sup> Feb 2019<br>(Mon – Fri)   | Time week                   |
| 8 <sup>th</sup> Feb 2019<br>(Friday)                        | Basant Panchami celebration |
| 11 <sup>th</sup> – 15 <sup>th</sup> Feb 2019<br>(Mon – Fri) | Book week                   |
| 19 <sup>th</sup> Feb 2019 (Tuesday)                         | Sack Race                   |
| 21 <sup>st</sup> Feb 2019 (Thursday)                        | Mother language day         |
| 23 <sup>rd</sup> Feb 2019 (Saturday)                        | BINGO                       |
| 25 <sup>th</sup> Feb 2019(Monday)                           | Movie Day                   |
| 25 <sup>th</sup> Feb 2019(Monday)                           | Visitor's Day               |

**The secret of change is to focus all of your energy, not on fighting the old but on building the new.**



# G D Goenka La Petite Calendar 2018- 2019



## March 2019

**Innovation distinguishes between a leader & a follower.**

| Date   | Activity                   |
|--|----------------------------|
| 1 <sup>st</sup> March 2019 (Friday)                                | Maha shivratri celebration |
| 4 <sup>th</sup> March 2019(Monday)                                 | Maha shivratri Holiday     |
| 5 <sup>th</sup> March 2019 (Tuesday)                               | World wildlife day         |
| 6 <sup>th</sup> March 2019 (Wednesday)                             | Visitor's Day              |
| 8 <sup>th</sup> March 2019 ( Friday )                              | Goenkan Green Garden       |
| 11 <sup>th</sup> – 14 <sup>th</sup> March 2019 (Monday – Thursday) | Holi break                 |
| 15 <sup>th</sup> March 2019 ( Friday)                              | Good Friday                |
| 18 <sup>th</sup> – 23 <sup>rd</sup> March 2019 (Monday – Saturday) | Masti ki Pathshala         |
| 28 <sup>th</sup> March, 2019 (Thu)                                 | Report card &PFM           |

**One small step of a man may be one giant step for mankind.**

## HOLIDAYS LIST 2018-19

| MONTH       | S NO. | HOLIDAY            | DATE                | DAY                   |
|-------------|-------|--------------------|---------------------|-----------------------|
| April       | 1     | Baisakhi &         | 14/04/2018          | Saturday              |
|             | 2     | Ambedkar Jayanti   |                     |                       |
|             | 3     | Buddha Poornima    | 30/04/2018          | Monday                |
| May to July | 4     | Summer Vacations   | 26-5-18 to 4-7-18   | Saturday to Wednesday |
| August      | 5     | Bakrid             | 22/08/2008          | Wednesday             |
|             | 6     | Rakshabandhan      | 25/08/2018          | Saturday              |
| September   | 7     | Janmashtami        | 03/09/2018          | Monday                |
|             | 8     | Ganesh Chaturthi   | 13/09/2018          | Thursday              |
|             | 9     | Muharram           | 21/09/2018          | Friday                |
| October     | 10    | Gandhi Jayanti     | 02/10/2018          | Tuesday               |
|             | 11    | Mahanavmi          | 18/10/2018          | Thursday              |
|             | 12    | Dussehra           | 19/10/2018          | Friday                |
| November    | 13    | Diwali break       | 3-11-18 to 13-11-18 | Saturday to Saturday  |
|             | 14    | Eid- A- Milad      | 21/11/2018          | Wednesday             |
|             | 15    | Guru Nanak Jayanti | 22/11/2018          | Thursday              |
| December    | 16    | Christmas          | 25/12/2018          | Tuesday               |
|             | 17    | Winter Break       | 29-12-18 to 12-1-18 | Saturday to Saturday  |
| January     | 18    | Makar Sankranti    | 14-01-2019          | Monday                |
| February    | 19    | Basant Panchami    | 09/02/2019          | Saturday              |
| March       | 20    | Mahashivratri      | 04/03/2019          | Monday                |
|             | 21    | Holi break         | 13-3-19 & 14/3/19   | Wednesday & Thursday  |
|             | 22    | Good Friday        | 15/03/2019          | Friday                |

## **School Timings**

### **Pre Primary**

The Pre Primary section comprises Toddlers to KG  
The Pre Primary classes follow a five day schedule.

|                          |               |               |
|--------------------------|---------------|---------------|
| <b>Toddlers to PG</b>    | <b>Summer</b> | <b>Winter</b> |
| School begins at -       | 10am          | 10am          |
| School disperses at-     | 12 noon       | 12 noon       |
| <b>Pre Nursery to KG</b> | <b>Summer</b> | <b>Winter</b> |
| School begins at -       | 10am          | 11:00 AM      |
| School disperses at-     | 2pm           | 2pm           |
| <b>Grades I to XII</b>   | <b>Summer</b> | <b>Winter</b> |
| School begins at -       | 8am           | 09:00 AM      |
| School disperses at-     | 2pm           | 2pm           |

**Saturdays will not be working for Pre Primary Classes**

**Saturday Schedule for grades I to XII will be as shared below-**

|                      | <b>Activities</b> | <b>Competitions &amp; Remediation</b> |
|----------------------|-------------------|---------------------------------------|
| 1st & 3rd Saturday - | I to VIII         | IX to XII                             |
| 2nd & 4th Saturday - | IX to XII         | I to VIII                             |

Note- Students will wear their sports uniform on the days they have sports as per their class time table and on the Saturdays.

## SCHEDULE OF PAYMENT:-

| SL. NO. | TERM   | FOR MONTHS                  | PAYABLE UPTO                |
|---------|--------|-----------------------------|-----------------------------|
| 1.      | First  | April, May, June            | 10 <sup>th</sup> of April   |
| 2.      | Second | July, August, September     | 10 <sup>th</sup> of July    |
| 3.      | Third  | October, November, December | 10 <sup>th</sup> of October |
| 4.      | Fourth | January, February, March    | 10 <sup>th</sup> of January |

## RULES & PROCEDURE FOR DEPOSIT OF FEES

1. All the school dues should be deposited on or before the prescribed date.
2. In case of failure to deposit the fee by the prescribed date i.e 10<sup>th</sup> of the first month of each quarter, **a late fine of Rs. 100/- per day** will be levied up to the end of the current month and subsequent month.
3. In case the dues remain outstanding after the end of the second month also, the name of the student will automatically be struck off from the school records. In such cases, the defaulting student may be considered for re-admission, only after payment of re-admission fee of Rs. 10,000/- along with the amount outstanding and with the permission of a competent authority of the school.
4. In all such late deposit cases, Bank will conditionally accept the payments. Late Fee if not paid to the Bank, will be debited to your account by the school and shown as outstanding until paid.
5. In case the Cheque is dishonored, an additional amount of Rs. 500/- will be payable in cash at school office along with the fee amount and late fine if applicable.
6. All Fees including Bus Fee are chargeable for all the twelve months of the year. No waiver in any fee is admissible for continued absence of the student on any grounds.
7. Students granted the usage of bus facility shall have to pay bus fee for all the four terms in the entire session notwithstanding their discontinuation of usage of the bus facility in any term for any reason whatsoever.
8. **No claim of refund will be entertained for any fee already paid for any quarter.**
9. For seeking withdrawal of a student in the middle of the term from the school, parents must either give in writing prior notice in advance at least before one month or deposit fee for one whole quarter in lieu of notice.
10. **No claim of refund will be entertained for any fee already paid for any quarter.**
11. Transfer certificates on withdrawal will be issued only after clearance of all school dues.
12. The fee should be deposited in **Cash/Cheque/DD** at any branch of **ICICI BANK** in Kanpur or by **Online through NEFT** before the prescribed due date of each quarter (April / July / October / January). NEFT details are given below:

| Name of beneficiary       | Account No.  | Bank Detail                     | IFS Code    |
|---------------------------|--------------|---------------------------------|-------------|
| G.D. GOENKA PUBLIC SCHOOL | 104601000665 | ICICI Bank, Vikas Nagar, Kanpur | ICIC0001046 |

13. Cheque / D.D. should be issued in favor of G.D. Goenka Public School, Kanpur.
14. Separate Cheque /D.D. should be deposited respectively for each student in case of more than one student from the same family.
15. Outstation Cheques will not be accepted.
16. The **name, class, section & admission number** of the student should be mentioned at the back of the Cheque/D.D.
17. The pay-in-slip consisting of the three foils must be filled in completely and correctly in all respects. The bank is not responsible for the accuracy of the details and amount being actually paid. Please consult the school office in case of any doubt. Retain the Student copy with yourself and submit School's copy of the pay-in-slip to your Class Teacher.
18. The cheque along with the bill book should not be dropped off in the drop-box of the bank but instead should be presented in person at the appropriate counter of the bank and the acknowledgement of the receipt there of should be obtained.
19. The specific fee book issued to a particular student is not transferrable for usage by another student.
20. If a fee book is lost, a duplicate can be obtained only on payment of Rs. 500/-.

**G.D. GOENKA PUBLIC SCHOOL, KANPUR**  
**PRAYERS – PRE PRIMARY**

**MORNING PRAYER**

Thank You God for this new day  
In my school to work and play.  
Please be with me all day long,  
In every story, game and song.  
May all the happy things we do,  
Make You, Dear God, happy too.  
Amen

**BEFORE MEALS**

Thank You God for the world so sweet,  
Thank You God for the food we eat,  
Thank You God for the birds that sing,  
Thank You God for everything.  
Amen

**AT THE END OF THE DAY *(AT THE TIME OF DISPERSAL)***

As I leave school to go home, I pray,  
Thank You God for the work today.  
For my teacher's love and care,  
For my friends with whom I learnt to share.  
Thank You God for all the happiness today.  
Amen